

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

ANDHRA LUTHERAN COLLEGE OF EDUCATION, GUNTUR

1.2 Address Line 1

LODGE CENTRE

Address Line 2

BRODIEPET

City/Town

GUNTUR(URBAN)

State

ANDHRA PRADESH

Pin Code

522002

Institution e-mail address

alcollegeofeducation@gmail.com

Contact Nos.

0863-2231319, 9440155164

Name of the Head of the Institution:

Dr.M.Esther Suneela

Tel. No. with STD Code:

0863-2231319

Mobile:

9440155164

Name of the IQAC Co-ordinator:

Dr.G.Daniyelu

Mobile:

9440577502

IQAC e-mail address:

alce.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOTE 17051

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/12/A & A/13.1 dated 19-02-2016

1.5 Website address:

www.alcollegeofeducation.org

Web-link of the AQAR:

http://www.alcollegeofeducation.org/iqas.htm

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.69	2016	18-02-2021

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

10-03-2016

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(NCTE)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

EDUCATION

1.12 Name of the Affiliating University (for the Colleges)

ACHARYA NAGARJUNA
UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>		
2.3 No. of students	<input type="text" value="05"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="02"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="21"/>		
2.10 No. of IQAC meetings held	- 06		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="02"/>	Faculty	<input type="text" value="05"/>
Non-Teaching Staff	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>
Students		Others	<input type="text" value="01"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. The IQAC took part in the formation of The Education Club and all other clubs to enhance the curricular and co-curricular activities in the Institution.
2. The numbers of IQAC along with the staff and the student's co-operation made continuous efforts to eradicate plastic usage on campus and maintain clean and green.
3. The IQAC has been involved in preparing many records, registers and reports for NAAC reaccreditation. Orientation sessions were conducted for staff on NAAC reaccreditation process.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct discussions on important issues in different fields of education.	Child labour, gender discrimination, women empowerment, inclusive education to children with special needs. Such topics were put forth to the students to have deep understanding towards these issues.
Guest lecturers by eminent persons in different fields of society	A few guest lecturers were arranged on the topics like AIDS, health awareness and blood donation.
Reconstituting subject clubs and	The subject clubs were reconstituted and

organising activities.	a few activities were conducted by the clubs.
To observe important days and events.	Celebrated Women's Day
To conduct sports meet.	Conducted sports meet for 2 years B.Ed. students.
To show movies related education	Showed movies related art education to B.Ed. students.
To conduct skill development programmes	Conducted Orientation classes on skill development among the students by the senior faculty members.
To celebrate National festivals	Celebrated Independence Day & Republic day
To visit Orphanages and Old-age home	Visited 'Nirmal-Hruday' on 10 th December.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The members of IQAC Committee met regularly and discussed issues related to the teaching-learning process and other important activities of the institution. The proposals of the IQAC are submitted to the Principal, subsequently, the Principal gave permission to implement the proposals for quality improvement of the institution.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Semester ~~Two~~ B.Ed., M.Ed

Num

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)
- Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No. There is no revision of regulations of syllabi of B.Ed. and M.Ed. courses during 2017-18

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, APNIOS

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	21	2	2	

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0
0
0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		7	
Presented papers		7	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Students' self administration.
- Viewing and discussion of movies on educative value.
- Mentor system in which the pedagogy lecturers are acting as mentors to the respective students.
- Monitor system in which bright students are used as monitors.

2.7 Total No. of actual teaching days during this academic year

197

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Our Institution is affiliated to Acharya Nagarjuna University, hence followed the University procedures in evaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

91%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	100					
M.Ed	33					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The members of IQAC Committee are continuously supervising and guiding the faculty of the institution for quality improvement in teaching-learning and evaluation processes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	2
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	1
Others	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	0	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged the habit of regular use of internet for research purpose.
- Encouraged the faculty and research scholars to refer research journals.
- Encouraged the research scholars to refer volumes on survey of research in education.
- Encouraged the habit of independent library study among the students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals	1	1	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0

Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects <i>(other than compulsory by the University)</i>	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

13

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres		--	5 acres
Class rooms	8	--	--	8
Laboratories	9	--	---	9
Seminar Halls	1	--	--	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	30computers	--	--	30
Value of the equipment purchased during the year (Rs. in Lakhs)	---	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

- Administration has been partially computerised as part of the digitalization programme in the Institution.
- Access register of library is in digital form.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16127	678184	--	--	16127	678184
Reference Books	3350	16454	--	--	3350	16454
e-Books	19	free	4	1684	23	1684
Journals	4	8000	3	6000	7	14000
e-Journals	2	free	1	free	3	-
Digital Database	1	-	-	-	1	-
CD & Video	11	-	05	-	16	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	30	01	---	--	01	--	--
Added	--	--	--	--	--	--	--	--

Total	30	30	01	--	--	01	--	--
-------	----	----	----	----	----	----	----	----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet access is available to all the faculty and students at different locations in the Institution.
- Special training programme on the use of computers is given to the Teaching, non-teaching and the students.
- Training on the usage of Internet is given to all the students and faculty.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2
ii) Campus Infrastructure and facilities	1
iii) Equipments	0
iv) Others	0
Total :	3

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- On the orientation day, the principal of the institution introduces all the faculty members who are also acting as the members of different committees. On that occasion, the IQAC members are also introduced to the students who are newly joined during this academic year. The IQAC makes the student teachers familiar with the student support services available in the institution.
- Student representatives were involved in IQAC to discuss and consider their view points. They play an active role in enhancing student involvement in institution activities. The IQAC strives for quality enhancement through institutionalisation of best practices

5.2 Efforts made by the institution for tracking the progression

- The academic progression of a student is continuously monitored and assessed.
- The results were analysed to know the performance level of the students.
- The institution makes serious efforts to increase the employability skills of the student teachers by conducting the micro teaching and practice teaching in a more rigorous way.
- The institution provides equal opportunity to each and every student for participation in different curricular and co-curricular activities of the institution.
- The student feedback was used to improve teaching, infrastructure and the entire learning process for students. Parents were invited at least once in a year to discuss the progress of their wards.
- The institution maintains register for recording the academic progress of the students in college and university exams.
- Student mentors help students in educational, personal, psychological and career aspects.
- Slow learners were identified and remedial measures were taken. Enrichment programmes were provided for meritorious students.
- The system of continuous internal evaluation helps to ascertain the academic standard of the student from time to time and impart remedial measures

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	33	-	-

(b) No. of students outside the state

42

(c) No. of international students

--

Men	No	%	Women	No	%
	43	32		90	68

General	SC	ST	IQAC	Year	Physically Challenged	Total	General	SC	ST	IQAC	Year	Physically Challenged	Total
---------	----	----	------	------	-----------------------	-------	---------	----	----	------	------	-----------------------	-------

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Guidance for APTET, CTET and Teacher recruitment test

No. of students beneficiaries 25

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- An orientation programme on study skills was conducted for B.Ed. 1st & 3^d semester students.
- An Orientation programme on Communicative skills in English language was conducted by Dr.G.Gurunadam garu.

No. of students benefitted 77

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			47

5.8 Details of gender sensitization programmes

- The anti-sexual harassment committee celebrated women’s day on 8th March 2017. All the students and staff were participated.
- Students and their parents had filled an affidavit against anti-ragging.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	29	3,24,800
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To contribute to the growth of teaching profession with moral and professional standards.
- To be an effective resource centre of teacher education.
- To strive to improve the standards of student-teachers.
- To render services to community at large.

MISSION:

- The institution has been helping the community by uplifting the poor and down trodden children, young men and women by offering suitable instruction and training.
- The institution offers excellent opportunities to students belonging to minority, backward and other communities of Indian society.

6.2 Does the Institution has a management Information System

- Yes, The Management Information System of the College is partially computerized.
- The information of admission, results, office accounts are computer software generated.
- The Library is partially computerised.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College follows the curriculum designed by Acharya Nagarjuna University.
- Principal of the College is acting as Chairperson BOS. So, the necessary changes in the syllabus and academic calendar are initiated.

6.3.2 Teaching and Learning

- The teaching staff of the institution followed the child centric approach to make the teaching learning process more effective and interesting.
- The faculty used many methods like group discussions, debates, role-play, pair-work, brain-storming, buzz sessions which promotes group-dynamics to make teaching-learning process lively.
- LCD projector, power point presentation etc make the teaching-learning atmosphere in an interesting mode.

6.3.3 Examination and Evaluation

- Internal and External examinations were conducted in accordance to academic calendar issued by Acharya Nagarjuna University.
- Continues evaluation through slip tests, assignments, mid semester examinations, seminars and projects etc.

6.3.4 Research and Development

- The faculty are encouraged to participate and present papers in various seminars and workshops.
- The faculty members are supporting to complete their M.Phil/Ph.Ds .

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Library is under the process of Computerization.
- ICT lab was renovated with wi-fi facility.

6.3.6 Human Resource Management

- The institution is encouraging participatory decision making.
- The institution is encouraging decentralisation of responsibilities.
- Various committees of the institution worked with pre-defined objectives.
- There is a close coordination among the faculty members in discharging their duties.
- IQAC is functioning to coordinate the activities of the institution.

6.3.7 Faculty and Staff recruitment

- As he Government is not filling the retired vacancies, the work load is being handling by the Un-Aided faculty.

6.3.8 Industry Interaction / Collaboration

NA

6.3.9 Admission of Students

<p>B.Ed. Course:</p> <ul style="list-style-type: none"> The Convener appointed by Andhra Pradesh State Council of Higher Education will take up the admission process using web counselling process. The intake of the Institution is 100 seats in B.Ed course. <p>M.Ed. Course:</p> <ul style="list-style-type: none"> Acharya Nagrjuna University conducts ANU-PGSET for M.Ed. course. We have 50 seats in M.Ed.
--

6.4 Welfare schemes for

Teaching	Free Medical check-ups
Non teaching	Free Medical check-ups
Students	Financial support for poor students

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RJDSE	Yes	Management
Administrative	Yes	CSE,A.P	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The office of the controller of examination of Acharya Nagarjuna University has done computerization of the entire examination system.
- Online registration for University examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Acharya nagarjuna University provides all necessary support to the College.

6.11 Activities and support from the Alumni Association

- Alumni association is not registered. But some of the old students who are in good positions supports the Institution with their academic excellence.

6.12 Activities and support from the Parent – Teacher Association

- A good rapport is maintained between the parents and teachers regarding the progress of the students.
- The feedback from the parents is more useful for designing future plans.

6.13 Development programmes for support staff

- The College provides special attention for the development of the staff.
- The administrative staff is also encouraged to acquire even M.Phil/Ph.D degrees.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Students and staff are involved actively in maintaining cleanliness on campus.
- Swatch Bharat is strictly followed.
- Plastic bags are banned in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The institution adopted monitoring system along with mentor system. The selected bright students of the class will act as monitors to guide the slow learners.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The academic council and the Management takes all the necessary steps at the Institutional level with the assistance of Acharya Nagarjuna University academic calendar at the beginning of the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Mentor system for student teachers.
- Tutorial system for student teachers.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Environmental club actively involved in maintaining clean and green in the Institution.
- Periodically Swatch Bharat was periodically.
- The environment club in the Institution conducted awareness programmes to encourage the students and staff to reduce the use of plastic.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- The management of the Institution is with high and noble ideals contributing the best to the Institution as well as the society.
- The Institution enjoys good reputation in the society.
- Institution is centrally located in the heart of the city.
- The Institution has the best infrastructure for all programmes of education.
- Excellent and high qualified permanent faculty.
- The management of the institution gives academic freedom to faculty.
- The institution has the best infrastructure for all programmes of Education.
- The institution offers amenities like best library facilities, very good laboratories, sufficient playfield and spacious classrooms apart from teaching learning material.
- The institution has qualified faculty with devotion and dedication to the profession.

Weaknesses:

- More Financial burden on the Management because of not filling the Aided retired vacancies by the Government.
- Due to introduction of two year B. Ed and M. Ed Courses College is suffering with fewer admissions.

Opportunities:

- Optimal use of ICT in Teaching-Learning and administrative process.
- Collaborations with schools mobilizing Alumni support for Institutional development.
- Remedial classes for backlog students.
- Career guidance and counselling cell.

Threats:

- Threat from the corporate/commercial educational Institutions.
- Poor admission due to less interest towards teaching profession.
- Lack of English communication skills among the students.

The Institution is aware of these and efforts are being made to overcome weaknesses and take on threats to do better with the opportunities and maximally exploit the strengths.

8. Plans of institution for next year

Proposed Curricular Activities for the academic year 2017-2018:

- As our institution is affiliated to Acharya Nagarjuna University, we have to abide by the academic calendar prescribed by Acharya Nagarjuna University.
- From 2015 onwards, the B. Ed. and M. Ed. courses have been changed into Two years and Four semesters. Accordingly, the curricular activities are planned.
- For the academic year i.e. 2017-18, we are having B.Ed. first year and second year students. So the curricular activities are planned and given here under:
 - (i) As per academic calendars and guidelines by ANU, apart from routine teaching learning process, the students have to complete project activities, seminars and assignments.
 - (ii) There are two examinations i.e. mid semester examination and semester end examination which will be conducted by the institution for the internal evaluation. In addition to the above activities, the institution likes to conduct:
 - A) Guest lectures by subject experts.
 - B) Reconstitution of subject clubs and organising the activities.
 - C) Discussions on important issues in Education.

Proposed Co-Curricular Activities for the academic year 2017-2018:

- To conduct Health awareness programmes
- To conduct environment awareness programmes
- To celebrate fresher's day.
- To conduct visits to nearby important places and museums.
- To celebrate national festivals and cultural activities.
- To conduct sports meet.
- To show movies related to education.
- To conduct blood donation programme.

Other Proposed Activities for the academic year 2017-2018:

- Alumni meet.
- Parent Teacher meets.

Annexure

Annexure for Part-B (1.3)

A.L.COLLEGE OF EDUCATION, GUNTUR

Analysis of the Feedback

The college conducted student-teacher interactions through mentor meetings at regular intervals (every week) to identify the problem of the students in teaching-learning process and general facilities. During mentor meetings oral feedback is collected from the students. The feedback collected from the students was used to improve the performance of students.

Performance appraisal of each faculty member by the students is done through teacher evaluation questionnaire at the end of each semester for each subject in B.Ed. course. The feedback given by the students was analyzed and the feedback information was given to concerned faculty members with necessary suggestions for improvement if necessary.

Feedback is collected from the parents during Parents meet which was conducted on 18-3-2017. This feedback was used to improve the general facilities in the institution.

Annexure for Part-B (7.3)

A.L.COLLEGE OF EDUCATION, GUNTUR

Best Practices of the Institution

1. Mentoring System for Student Teachers

Students who have joined in teacher education courses undergo various problems of stress. This leads to poor academic achievement and sometimes dropout from the course. It is not possible to give personal guidance to students in class room. One solution therefore is a 'mentor system'. The mentor can form the bond with the students by establishing a good rapport with them. Mentoring is required for students to promote emotional stability, clarity in thinking and decision making. Mentoring can enable the student teacher to solve his problem.

Objectives of the practice

- To improve the academic performance of student teachers
- To help the students in solving their problems
- To minimize dropouts through personal counselling

The Practice

The practice is that creating an efficient mentor system. Each teacher educator who acted as a mentor is assigned 8 to 10 student teachers. They meet once in a week to discuss, clarify and to share various problems which may be personal, domestic, academic, etc. The mentor is equipped with all the necessary information about his/her allotted students in a file. The mentor involves parents or local guardians as well, whenever necessary.

Challenges and Strategies to overcome

At the beginning of the mentoring sessions the students felt shy to reveal their problems. After gaining rapport in due course students gradually came forward to express their problems. It enables the faculty to guide the students in the right direction.

Impact of the practice

Evidence of success of the practice includes more regular attendance, better discipline, increased participation in curricular and co-curricular activities, cordial relationship between teacher educators and students and better results in university examinations.

Resources required

This practice requires committed teaching faculty who have the desire to help students for their improvement.

Contact person for further details

Dr.M.Esther Suneela, Principal, A.L.College of Education, Guntur, Andhra Pradesh.

2. Tutorial System for Student Teachers

Any class room in any educational institution has students of different achievement levels, viz., high achievers, average achievers and low achievers. The low achievers do not possess even the minimum skills to cope up with the requirements of the course of study. The high achievers are often left without utilizing their full potential. This context arises the need to provide appropriate help to the development of students of different abilities. This need is addressed by the practice.

Objectives of the Practice

1. To enable the low achievement student teachers to reach minimum qualifying level.
2. To enable the high achievement student teachers to reach excellence.

The practice

The guidance and counselling cell and the faculty members identifies the low achievers and high achievers in each class. Each faculty member takes 1-2 slow learners as his or her wards under sustained supervision and care to assist them to improve their performance. Some faculty members take 1-2 high achievers to help them for further improvement. The faculty in consultation with guidance and counselling cell plans for career and future development of the student teachers.

Challenges and Strategies to overcome

The low achievers who were segregated from the rest of the class are initially felt shy to accept their inability. Gradually they accustomed to the reality. Faculty members inspired and motivated them to compete with other peers. Hence, they gradually picked up in academics and secured reasonably fair marks.

Impact of the practice

The institution secured good results in terms of pass percentage and distinctions in the university examinations of I/IV B.Ed. 2015-17 batch after this practice has been implemented. Resources required Committed and willing teacher educators for providing necessary guidance at appropriate time.

Contact person for further details

Dr.M.Esther Suneela, Principal, A.L.College of Education, Guntur, Andhra pradesh.

A.L.COLLEGE OF EDUCATION, GUNTUR

GUIDANCE AND COUNSELLING CELL

Academic excellence of the students is dependent on good teachers. A good teacher should be a friend, philosopher and guide to the students. Considering the above, academic and career guidance was provided periodically by the guidance cell at the college along with mentors. Guidance cell look after the issues relating to academics, health, professional, social and personal problems of the students. Counselling cell also looks after the issues relating to marital disharmony and spousal relationships in the case of married students. Health guidance was provided to the students by inviting the doctors to the college. At the beginning of the year, all the students were gathered and the members of the different committees introduced them and also they were advised on do's and don'ts in the college premises. Students were benefitted by these periodic individual /group guidance programmes and in turn it effected in their personal and professional fronts. During this year, specifically one student was personally given guidance. The details are given below:

Chair Person: Dr. M. Esther Suneel, Prinicpal,

In charge : Mr. A. INNA REDDY, Assistant Professor in Psychology.

Members 1.Mrs. V. Susitha Priya, Assistant Professor in Psychology

2. Dr. R. Christuratnam, Assistant Professor in Psychology

A.L.COLLEGE OF EDUCATION, GUNTUR

GRIEVANCE REDRESSAL CELL

At the beginning of the academic year, the principal of the institution introduced the members of different committees like grievance redressal, Guidance and counselling, examinations, library, antiragging etc., to the students on the orientation day. Later, the grievance redressal committee gathered all the students and discussed about the functioning of the grievance redressal cell, how the students can bring their grievances to the notice of the cell. This year the institution has less number of students, hence there were no grievances to the students which are to be resolved.

Chair Person: Dr. M. Esther Suneel, Prinicpal,

In Charge : Mrs. M. Subhashini, Assistant Professor in Biological Science.

Members: 1. Mr. M. Vinay Kumar Assistant Professor in Social Science

2. Mr. M. John Benhar, Assistant Professor in Education.

A.L.COLLEGE OF EDUCATION, GUNTUR

PLACEMENT CELL

The Placement Cell of the institution takes active role in getting students placed in different schools. This year 47 students out of 100 students of 2015-17 B.Ed. Course got off campus placements in different schools. The remaining students are preparing for Teacher Recruitment Test.

Chair Person: Dr. M. Esther Suneel, Prinicpal,

In charge:. Mrs. V. Susitha Priya, Assistant Professor in Psychology,

Members: 1. Mr. N. Victor Bhasker, Assistant Professor in Telugu,

2. Mrs. K.Flowerance Nightangle Assistant Professor in Biological Science.

Details of the Research Scholars(M.Phil/Ph.D)
under the guidance of Dr.M.Esther Suneela

s.no	Name	Date of Joining
1	Mr.M.JOHN BENHER	8-2-2017
2	Mr.V.SEKHAR BABU	8-2-2017
3	Mr.L.VENKATESWARLU	6-2-2017
4	Mr.B.KAMESWARA RAO	6-2-2017
6	Mr.M.VIJAYA DEVARAJ	8-2-2017
7	M.VINEELA	6-2-2017
8	R.SATYA JYOTHI	6-2-2017
9	K.NAGENDRAMMA	8-2-2017
9	J.V.KRISHANA BABU	8-2-2017
10	Mr.P.VICTOR LAZAROUS	6-2-2017
11	P.VENU GOPAL	6-2-2017

ACHARYA NAGARJUNA UNIVERSITY

REGISTRAR



Telephone No: 0863-2346115
Fax:0863-2293378/2293320
Website:http://www.anu.ac.in

No. ANU/Acad./B.Ed./M.Ed./Acad. Calendars/2016-17/2016,

Date: 05-5-2016.

PROCEEDINGS OF THE VICE-CHANCELLOR

- Sub:- ANU – Academic – B.Ed. & M.Ed. Academic Calendars for the year 2016-17 – Approved – Orders – Issued.
- Read:- 1. Proceedings of the Vice-Chancellor No.ANU/Acad./B.Ed., M.Ed., A.C./Committee/2016, dated 07-4-2016.
2. Letter dated 21-4-2016 received from the Dean, Faculty of Education, ANU along with prepared Academic Calendars of B.Ed. and M.Ed. courses for A.Y. 2016-'17.
3. Vice-Chancellor's Orders dated 04-5-2016.

<>

ORDER:

Having considered the letter cited 2, the Vice-Chancellor has approved the Academic Calendars of B.Ed. and M.Ed. courses (semester-wise) for the Academic Year 2016-'17 and ordered to circulate the same among all the colleges of Acharya Nagarjuna University area offering B.Ed. and M.Ed. courses, to follow the academic schedule. The approved Academic Calendars are at Appendix-I, II and III.


(BY ORDER)


REGISTRAR

Encl.: As above.

To
All the Principals of affiliated colleges of ANU area offering B.Ed. and M.Ed. courses.
The Principal, University College of Arts, Commerce & Law, ANU.

Copies to
The Dean, Faculty of Education, ANU.
The Chairman, Board of Studies in Education, ANU.
The Co-ordinator, Dept. of Education, ANU.
The Co-ordinator, P.G. & Professional courses (Exams), ANU.
The Controller of Examinations, ANU.
P.A. to Vice –Chancellor, ANU.
P.A. to Rector, ANU.
P.A. to Registrar, ANU.
OOF.


6/6/16.

APPENDIX - I

ACHARYA NAGARJUNA UNIVERSITY
B.Ed. Degree Academic Calendar 2016-2017

Month/ Year	Working Days	SEMESTER - I & III		Holidays
		No. of working Days 1 st Semester	No. of working Days 3 rd Semester	
June- 2016	June 13th Reopening 13,14,15,16,17,18,20,21,22,23,24, 25,27,28,29,30	16	19 th , 26 th Sundays
July-2016	1,2,4,5,7,8,11,12,13,14,15,16,18,9, 20,21,22,23,25,26,27,28,29,30	07	24	3,10,17,24,31 st -Sundays 9 th Second Saturday 6 th Ramjan
August- 2016	1,2,3,4,5,6,8,9,10,11,16,17,19,20, 22,23,24,26,27,29,30,31	22	22	7,14,21,28 th - Sundays Second Saturday 12 th Varalakshmi vratham 13 th Second Saturday 15 th Independence day 18 th Rakhi 25 th Krishnashtami
September -2016	1,2,3,6,7,8,9,13,14,15,16,17,19, 20,21,22,23,24,26,27,28,29,30	23	23	4,11,18,25-Sundays 5 th Second Saturday 12 th Bakrid
October- 2016	1,3,4,5,6,14,15,17,18,19,20,21, 22,24,25,26,27,28,29,31	20	20	2,9,16,23,30 th -Sundays 2 nd Gandhi Jayanthi 8 th Second Saturday 7 th to 13 th Dasara Holidays 30 th Deepavali
November- 2016	1,2,3,4,5,7,8,9,10,11,14,15,16, 17,18,19,21,22,23,24,25,26, 28,29,30	25	25	6,13,20,27 th -Sundays 12 th Second Saturday
December- 2016	1,2,3,5,6,7,8,9,13,14,15,16,17, 19,20,21,22,27,28,29,30,31	22	17	4,11,18,25 th -Sundays 10 th Second Saturday 12 th - Mildinabi- (Id-E-Milad) 23 rd to 26 th - Christmas Holidays

ACADEMIC ACTIVITIES/ RECORD SUBMISSION

1st Semester

Commencement of class work for 1st Semester - 22-07-2016
1st week of September, 2016 - Internal Examinations
Completion of Practicum and Submission of Records 14th November, 2016
Last instruction day for 1st semester - 30-11-2016
Completion of 1st semester theory Examination for 1st semester 1st week of Dec, 2016
Commencement of class work for 2nd semester-13th December, 2016

ACADEMIC ACTIVITIES/ RECORD SUBMISSION

3rd Semester

Commencement of Class work for 3rd semester -13-06-2016
Internship for 8 weeks - July and August-2016
1st Internal Examination - September 1st week
Assignment and seminars -3rd week of October
Last working day for 3rd semester - 22-10-2016
Completion of 3rd semester theory Examination for 24-10-2016 to 31-10-2016

(P.T.O)

ACHARYA NAGARJUNA UNIVERSITY
B.Ed. Degree Academic Calendar 2016-2017

Month/ Year	Working Days	SEMESTER –II & IV		Holidays
		No. of working Days 2 nd Semester	No. of working Days 4 th Semester	
November -2016	1,2,3,4,5,7,8,9,10,11,14,15,16, 17,18,19,21,22,23,24,25,26, 28,29,30	25	6,13,20,27 th –Sundays 12 th Second Saturday
December -2016	1,2,3,5,6,7,8,9,13,14,15,16,17, 19,20,21,22,27,28,29,30,31	14	22	4,11,18,25 th –Sundays 10 th Second Saturday 12 th – Mildinabi- (Id-E-Milad) 23 rd to 26 th – Christmas Holidays
January- 2017	2,3,4,5,6,7,9,10,11,17,18,19, 20,21,23,24,25,27,28,30,31	21	21	1,8,15,22,29-Sundays 12 th to 16 th Pongal Holidays 26 th Republic day
February 2017	1,2,3,4,6,7,8,9,10,13,14,15,16, 17,18,20,21,22,23,25,27,28	22	22	5,12,19,26 –Sundays 11 th Second Saturday 24 th Maha Shivrathi
March- 2017	1,2,3,4,6,7,8,9,10,14,15,16,17, 18,20,21,22,23,24,25,27,28,30,31	24	24	5,12,19,26 –Sundays 11 th Second Saturday 13 th –Holi & 29 th Ugadi
April- 2017	1,3,4,6,7,10,11,12,13,15,17,18, 19,20,21,22,24,25,26,27,28,29	22	22	2,9,16,23,30 –Sundays 8 th –Second Saturday 5 th –Babu Jagajeevan Rao & Sri Rama Navami 14 th Ambedkar Jayanti & Good Friday

ACADEMIC ACTIVITIES/ RECORD SUBMISSION

2nd Semester

Last week of January, 2016 – Micro Teachings, Demonstration & Practice
 First week of February, 2016 – Macro Demonstrations (at least two lessons in each method)
 2nd week of February, 2016 – Observation of lessons in Schools
 28th March, 2016 - Completion of Practicum and Submission of Records
 1st week of April, 2016 – II/Practical Examinations
 Last week of April-2017 – Commencement of 2nd Semester theory Examinations
 Commencement of class work for 2nd Semester 14th Decemebr,2016
 Last working day for 2nd semester -22-04-2017

ACADEMIC ACTIVITIES/ RECORD SUBMISSION

4th Semester

Commencement of classes for 4th semester 2nd November, 2016
 Last working day for 4th semester – March, 2017
 Final Examination -27th March,2017
 Internship – December,2016 & January,2017
 Practical Examinations – Phase I,II,III & IV March & April,2017
 1st Internal – Last week of Novemebr,2016
 2nd Internal –March,2017 3rd week
 Submission of Records – March, 2017 2nd week
 Assignment submission –February,2017 2nd week

APPENDIX-III

ACHARYA NAGARJUNA UNIVERSITY
M.Ed. Degree Academic Calendar 2016-2017

SEMESTER – I & III		
1.	Commencement of Classes	22-06-2016
2.	Orientation of the Course	23-06-2016 & 24-06-2016
3.	Inter Semester Break 1 (ISB1)- Practicum /ISB3.1 Review of Research studies and identification of Research Problem	06-07-2016 to 18-07-2016
4.	Assignments	5 th week of July,2016
5.	Inter Semester Break 1 (ISB1)- Practicum Communication Skills - Expository writing, Self development	ISB3.1-Practicum preparation of tool and Data collection
6.	1 st Internal Examination	03-08-2016 to 20-08-2016
7.	Submission of Inter Semester Break 1 (ISB1)- Practicum, Communication Skill Expository writing, Self Development	ISB(3.2) Two case studies observation of lessons report writing
8.	Seminars	22-08-2016 to 26-08-2016
9.	Dasara Holidays	06-09-2016 to 22-09-2016
10.	Last date for Payment of fee and submission of examination application for 1 st & 3 rd semester	3 rd week of October,2016
11.	Pre-Final Examinations or Second Internal Examination	07-10-2016 to 13-10-2016
12.	Last date for submission of galley for 1 st & 3 rd semester	26-09-2016
13.	Closing of Instruction for 1 st & 3 rd semester classes	As per University schedule
14.	Commencement of 1 st & 3 rd semester University Examinations	01-11-2016 to 05-11-2016
SEMESTER-II & IV		
15.	Commencement of Classes	As per University schedule
16.	Research Proposal working	05-11-2016
17.	Presentation of Research proposals	14-11-2016
18.	Christmas Holidays	On words
19.	Assignment	21-11-2016
20.	Pongal Holidays	28-11-2016 to 09-12-2016
21.	1 st Internal Examinations	12-12-2016 to 17-12-2016
22.	Internship in Teacher Education -I	23-12-2016 to 27-12-2016
23.	Seminars	23-12-2016 to 27-12-2016
24.	Payment of Examination fee and submission of application forms for 2 nd & 4 th semester	2 nd week of January,2017
25.	Last date for submission of galley for 2 nd & 4 th semester	09-01-2017 to 16-01-2017
26.	Inter semester Break 2 (ISB2) Submission of Internship practicum of Teacher Education Institution	17-01-2017 to 21-01-2017
27.	Dissertation Submission	23-01-2017 to 04-02-2017
28.	Pre-Final Examinations or 2 nd Internal Examination	1 st week of March,2017
29.	Closing of Instruction for 2 nd & 4 th Semester classes	09-03-2017
30.	Commencement of 2 nd & 4 th semester University Examinations and Viva Voce	As per University schedule
31.	Summer vacation starts from	12-03-2017
32.	Reporting of the College for the academic year	As per University schedule
33.	Examinations timings	16-03-2017
		30-03-2017
		03-04-2017 to 08-04-2017
		08-04-2017
		17-04-2017
		on words
		30-04-2017
		22-05-2017
		Will be decided later

A.L. COLLEGE OF EDUCATION, GUNTUR

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC-Internal Quality Assurance Cell was started in the college and works with the Principal as the chairperson, one of the staff members as the Co-coordinator and all the faculty as members. The cell works for the upkeep of standards of the college. The IQAC prepares the AQAR-Annual Quality Assurance Report and submits the same to NAAC periodically. Till date 1 AQAR's has been sent to the NAAC after reaccreditation in July 2017.

IQAC COMMITTEE		
1	Chairman	Dr.M.Esther Suneela, Principal, A.L.College of Education.
2	Co-ordinator	Dr.G.Daniyelu
3	Members from Teaching Staff	Mrs.B.Komala Devi Mrs.B.Mercy Madhura Vani Mrs.M.Subhashini Mr.A.Inna Reddy Mrs.V.Susitha Priya Mr.M.John Benher Mr.R.Christu Ratnam Mr.V.Sekhar Babu
4	Members from Administrative Staff	Mr.S.A.Wesly Mr.K.Ravi
5	Members from Students	1.K.Anusha, 2.Y.Venkateswaramma, 3. A.Sunitha, 4. D.Rambabu, 5. Ashutosh Mohanty
6	Management representatives	Dr.B.Mary Sakunthala, Correspondent, A.L.College of Education.
7	Members from Alumni	Dr. G. Dava kumar , Principal, A. C. College, Guntur. Dr.T.Sugandha Rao, Lecturer,D.I.E.T., Boyapalem
8	Members from Industrialists	Sri. Tulasi Rama Chandra Prabhu, Founder and Chairman, Tulasi Seeds, Pvt. Lit.
9	Members of External Experts	Dr.K.Moses, Lecturer in Mathematics, A.C.College

A.L.COLLEGE OF EDUCATION, GUNTUR

Important Activities Conducted During the Academic Year 2016-2017

Celebration of World Day against Child Labour: 12-06-2016

World Day against Child Labour was celebrated on 12-06-2016. Our college staff and students celebrated World Day against Child Labour as one of the most important days in our model school Lutheran Model Public School, Brodiepet, Guntur. It helped the school students to know the importance of education and the benefits that are providing by the government to have better education.

Celebration of Independence Day: 15-08-2016

Independence Day was celebrated on 15th August 2016. Our principal Dr.M.Esther Suneela hoisted the flag and addressed the students. In her address she advocated the students to develop self discipline and to have high goals. One and all of the college present on the occasion. At the end of the programme everybody filled with patriotism.

Celebration of Teacher's day: 05-09-2016

As part of the regular procedure in academic programme of the college principal, staff and students celebrated Teacher's day on 05-09-2016.

Celebration of International Literacy Day: 08-09-2016

College Celebrated International Literacy Day on 08-09-2016. Principal, Staff and Students participated and sowed the seeds of importance of literacy among the model school students.

Vanam-Manam Programme: 15-09-2016

As the responsibility under the word of honourable chief minister of Andhra Pradesh our college celebrated vanam manam programme on 15-09-2016. This programme was conducted in Lutheran English Medium high school campus, Guntur. It created awareness about the plantation.

Celebration of Gandhi Jayanthi : 02-10-2016

Gandhi Jayanthi was celebrated on 02-10-2016 in our institution to make the student teachers well aware of need and importance of celebration of the prominent days in the life of the national leaders. Principal, staff, students along with the former lecturers attended the occasion.

Celebration of Global Hand Washing Day: 15-10-2016

College Celebrated Global Hand Washing Day on 15-10-2016 in our model school to spread the need of cleanliness and hygiene among the children. Principal, Staff and Students participated.

National Education Day: 11-11-2016

International literacy day was celebrated on 11-11-2016 in our institution to make our student teachers to realize the need of the hour of the literacy and how to create awareness regarding importance of literacy.

Celebration of HIV/ AIDS awareness Day: 06-12-2016

With the support of IQAC and staff members, students visited JGF School, Guntur, and created awareness with their skit, songs and discussion among the students.

Visit to the Nirmal Hruday: 10-12-2016

As part of social exposure to the students principal, staff and students visited Nirmal Hruday, Institute of Missionaries of Charities on 10-12-2016. This visit helped the students to learn values.

Republic Day Celebrations: 26-01-2017

Republic Day was celebrated on 26-01-2017 in the institution. College Principal Dr. M. Esther Suneela hoisted the National Flag at 7.30 A.M. she advised the students about the duties of a good citizen and be responsible citizens. Principal staff & students participated on this occasion. Students were served with sweets.

Parent Teacher Meet: 18-03-2017

PTA meeting was conducted on 18-03-2017 in the view to discuss about the problem and requirements of the students. PTA along with faculty discussed about the academic performance of the students. Feedback from parents regarding function of the institution was collected.

PHOTO GALLERY











Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____